

## **Symons Recreation Complex Natatorium Board Minutes May 13, 2024**

The Natatorium Board met in person & virtually via Zoom on May 13th, 2024 at 6:00 pm. The following people were in attendance: Dave Turk, Mary Miller, Todd Coppernoll and Melony Walters. Mike Hardy, Alan Lins, Barb Wentz and Dean Amundson were also present.

1. Call to Order - Hardy called the meeting to order at 6:00pm.
2. Roll Call of Membership
3. Open Meetings Compliance - Verification was met, per Hardy.
4. Approve Agenda - Miller made a motion to approve the agenda. Coppernoll seconded. Motion carried.
5. Approval of Minutes of April 15, 2024 – Walters made a motion to approve the minutes. Coppernoll seconded. Motion carried.
6. Public Comment - No public comment.

### Committee Chair Elections:

7. Conduct Elections for Board Chair – Hardy asked for nomination for Board Chair. Walters stated that in the past, the chair alternated from County rep to City rep. County rep. Cosgrove served as chair last term. Walters stated that she has served as chair twice already and would prefer to have someone else in the role. Coppernoll nominated John Cler as Board chair. Turk seconded. Motion carried.

### Administrative Reports:

8. First Quarter Revenues and Expenses – Hardy presented a spreadsheet with both quarter 1 (January-March) revenues and expenditures as well as year to date current (as of April 30) summary. Overall, considering the changes in management and being short staffed, numbers are picking up. Projection was about 9% under budgeted revenues as of March 31, but only 5% under revenues as of April 30, so April was a good catch up month we hope to continue. Hardy noted that the computer software line item is significantly overbudget, and is likely due to the new software program purchases the last Director made before leaving. Hardy stated he needed to speak with Accounts Payable to get a breakdown of the overage as it is over \$1,500 overbudget. Hardy also noted that FOB expenses are at 106%, however he believes the last director purchased all FOBs to start the year and no additional expenses should be needed. Walters stated that the new financial reports are easy to read and would like to see them continue.
9. Membership Updates – Hardy presented a summary report of current updates, generated by the new software. Staff is still learning how to navigate through all the reports, which will be able to breakdown when members are using the facility and what members are paid through insurance, etc. Currently we have just over 2,300 active members in the database. Walters asked about the 12,000+ inactive members. Hardy noted that the database saves member info, and lists them as inactive so they aren't allowed admission until paid, however their info is kept on file as many freeze their account for a few months or the summer and return at a later time. Rather than re-applying, they can simply re-activate their existing account and go from inactive to active.
10. Staffing Updates- Hardy noted that an Assistant Director has not been found yet, and we are very short lifeguards and swim instructors for the summer. Coppernoll noted that the City pool is short too, but he heard that Muscoda has more guards than they need from what he heard. He suggested reaching out to Muscoda or Jodi at the City pool for possible applicants.
11. Director's Report – Hardy noted that he completed his 1<sup>st</sup> month at Symons and has enjoyed meeting the staff and members. It's been a rollercoaster ride with new software, staff shortages, and a resurgence of interest in memberships along with planning for future improvements, and while we are hitting a good stride, it will take

several months to get everything where we want it to be. The 3K/5K Wellness Stride co-sponsored with ADRC is taking place next Thursday. So far about 50 have registered. Quotes for the replacement of the solar inverter which has been broken for quite awhile now came in at \$3,000 and includes a 10-year warranty. The Foundation has offered to cover the cost, and Hardy said with over 25% of the facility electric able to be powered by the existing system, we should see a substantial savings once that gets fixed.

12. Symons Recreation Complex Foundation Report – Dean Amundson reported that they applied for a grant for replacement of the 4-air handler units of the building’s HVAC system. They also applied for a grant to match funds for a new piece of exercise equipment that is inclusive and allows for wheelchair use.

Action Items:

13. HVAC Replacement Design Costs –Hardy noted that the cost to replace the air handler system is estimated at about \$200,000 and will require a profession design. More information will come to a future meeting, but this will be needed in the next year. No action taken.
14. Set Future Meeting Dates and Times – Members were asked if they wished to keep the same days/times or look at other options. After discussion, it was decided that keeping the current schedule works for everyone.

Closing:

15. Future Agenda Items – None
16. Adjourn—Walters made a motion to adjourn at 6:30pm. Turk seconded. The motion carried.